



MINISTRY OF  
**HEALTH &  
WELLNESS**

☒ RKA BUILDING, 10-16 GRENADA WAY ☐ 45-47 BARBADOS AVENUE ☐ 40 KNUTSFORD BOULEVARD  
☐ 52-60 GRENADA CRESCENT ☐ 15 KNUTSFORD BOULEVARD ☐ 30-36 KNUTSFORD BOULEVARD ☐ 5 SYLVAN AVENUE  
KINGSTON 5, JAMAICA, W.I.  
Tel: (876) 633-7400/7433/7771/8172/8174  
Website: [www.moh.gov.jm](http://www.moh.gov.jm)

ANY REPLY OR SUBSEQUENT REFERENCE  
SHOULD BE ADDRESSED TO THE PERMANENT  
SECRETARY AND THE FOLLOWING REFERENCE  
QUOTED:

**REF NO: 299/8/19/26/20**

**June 10, 2026**

Ms. Icka Bailey  
Research Programme Officer  
Jamaica Accountability Meter Portal  
2 Lady Musgrave Road, Suite # 1  
Kingston 5

**Attention: Mrs. Jeanette A. Calder**

Dear Ms. Bailey,

Further to your application for access to information under the Access to Information Act dated May 1, 2026, and received by us on May 4, 2026, the Ministry of Health and Wellness is pleased to grant you access to the documentation requested being:

***“Documentation to substantiate:***

***1. That the Human Resources Administration function has been established and that outstanding statutory deductions totalling \$35 million, including penalties, have been remitted to the Tax Administration Jamaica.***

***2. The status of the ICT policy and disaster recovery plan?***

Please take note of the information below.

**1. Human Resources Administration Function and Outstanding Statutory Deductions:**

- i. Approval was granted by the Ministry of Finance and the Public Service (MoF&PS) for the establishment of the post of Manager, Human Resources Management & Administration (GMG/SEG 1) post #347699, with effect from April 1, 2025.
- ii. Advertisement for the post of Manager, Human Resources Management & Administration (GMG/SEG 1) was circulated, stating that applications with resumes are to be submitted no later than 3 April 2026. The selection process for a suitable applicant is ongoing.
- iii. Education Tax (Ed. Tax):- All outstanding principal amounts for Ed. Tax have been made by the MoH&W. An application was made on 09-Mar-2026 for the waiver of interest incurred on Ed. Tax. This application was approved. The total interest expense on Education Tax as at 09-Mar-2026 was \$967,728.20.
- iv. P.A.Y.E.:- All principal payments were made for Pay As You Earn (P.A.Y.E) by the MoH&W. Further, payments were made for penalty charges incurred for late filing/payments totaling \$15,114,212.77. As at 20-May-2026, interest charges amounting to \$11,402,578.83 and penalty charges amounting to \$49,444.20 remain outstanding. A payment is scheduled for (\$49,444.20) and will be paid on or before May 29, 2026. Subsequently, a waiver request will be submitted for interest on P.A.Y.E.
- v. National Housing Trust (NHT):- As at 13-Feb-2026, all NHT contributions have been paid by the MoH&W on behalf of the Pharmacy Council. A letter was submitted to the Trust, requesting a waiver of interest charges incurred for late filing/payment of contributions totaling \$2,643,149.79.

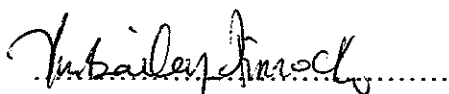
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- vi. National Insurance Scheme (NIS):- As at 15-May-2026, all NIS contributions have been paid by the MoH&W on behalf of the Pharmacy Council. A letter was submitted to the NIS, requesting a waiver of interest charges incurred for late filing/payment of contributions totaling \$2,160,314.23.
- vii. Withholding Tax (Miscellaneous):- Payments for all principal liabilities and penalties have been made. Balance remaining as at 20-May-2026 amounting to \$388,674.02 relates to interest charges incurred for late filing/payments. Upon payment of the penalty charges on PAYE, a request will be submitted for waiver of these interest charges.

**2. ICT Policy and Disaster Recovery Plan**

Assistance was sought from the Ministry of Health and Wellness (MoH&W), through the office of the Permanent Secretary, with regards to creating and putting into effect policies and procedures for the Pharmacy Council's ICT environment.

Sincerely,



Verona Bailey-Pinnock  
Access Officer  
Documentation Information & Access Services  
For Permanent Secretary