



**MINISTRY of EDUCATION
YOUTH & INFORMATION**

Reply or subsequent reference to this communication should be made to the Permanent Secretary and the following reference quoted:

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Jeanette Calder
Jamaica Accountability Meter portal
7 Lady Musgrave Road
Kingston 5
Ph: 876-667-9136
Email: ati@jampja.org

Dear Jeanette Calder:

**RE: ATI APPLICATION RESPONSE:
CMU PROCUREMENT CONCERNS DEC 2020**

The Ministry of Education, Youth and Information (MoEYI) **hereby responds:**

- A. For the sessions held March 3rd, 4th and Dec 2nd, 2019, procurement training were conducted for the MoEYI's Staff (CMU included) whose portfolio/ job description outlined an execution of procurement procedures/ methods.

The following subjects were covered extensively as well as robust 'question and answer' segments were facilitated:

1. Public Sector Procurement Law and Regulation
2. Fundamental principles of Procurement
3. Procurement Planning
4. Procurement Procedures & Methods
5. Bids/ Proposals & Quotation Offers
6. Negotiation in Procurement
7. Contract Preparation and Management
8. Question & Answer

- B. There is closer monitoring by the Ministry's heads of departments and agencies of all procurement documents and there is stricter adherence to the procurement procedures/ methods.

- C. The Ministry published in 2019 its Financial and Procurement Quick Reference Guide which helps to reinforce the procurement methods and procedures as required by the FAA and other legislative government standards.

See attached training agendas.

Under the ATI Act, the Ministry is not legally bound to present a document which addresses your request directly, as specified in your application, but rather to provide the relevant or related information available, to satisfy your request.

Best regards,
Documentation, Information and Access Services Unit
For Permanent Secretary