



## Rural Agricultural Development Authority (RADA)

### Response to the Request for Information from the Jamaica Accountability Meter Portal

#### Farm Road Rehabilitation Programme (FRRP)

Request	RADA Response
<p>RADA has devised a system to determine which roads are to be managed by the Municipal Corporation and those to be managed by RADA</p>	<p>RADA has a working definition of a farm road and continues to build and update the master list of farm roads across the island. The Master List is a working document which is populated with the input of RADA and external stakeholders. Information on category of road (Municipal Corporation (MC) or Farm Road) is captured. There is a collaborative effort between the Ministry of Industry, Commerce, Agriculture and Fisheries (MICAFA) and the Ministry of Local Government in developing an MOU between RADA and the MCs, which would allow sharing of information, technical expertise and resources for the FRRP.</p>
<p>RADA has put a proper roads management system in place to support its road rehabilitation programme.</p>	<p>Based on recommendations of the Auditor General Report 2019, RADA put in place a management system, which includes the following:</p> <ul style="list-style-type: none"> <li>○ Standard Operating Procedure (SOP) had been developed for farm road identification. This is done under the ISO Certification programme currently implemented by MICAFA and RADA</li> <li>○ Master list of farm roads had been established which included detailed road profile (type of road; types and levels of agricultural production – crops and livestock; number of farmers and estimated value of enterprises.</li> <li>○ Database is created and captures data from all levels involved with the programme implementation (parish, Zonal, Engineering Unit, Public Procurement Unit and key overseeing officers, including CEO and Principal Directors.</li> </ul>

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	<ul style="list-style-type: none"> <li>○ RADA CEO established the Quality Assurance Committee comprised of representatives from RADA and external partners (MICAF, UTECH and NWA). <i>Please see letters from the relevant organizations attached.</i></li> <li>○ Monitoring system is in place to ensure that oversighting is done for the entire period of road rehabilitation. See a sample of the Monitoring Form attached. <i>Please see templates of monitoring form is attached</i></li> <li>○ Material quality testing by independent laboratories is included as one of the programme components. <i>Please see example of laboratory report is attached.</i></li> <li>○ Filing and documentation system revised and improved at all levels.</li> </ul>
<p>The process of selecting contractors is now in full compliance with <b>the Procurement Handbook and Procurement Act</b> specifically as It relates to RADAs use of direct contracting, emergency contracting and limit tenders.</p>	<p>RADA is using both open and limited tender procurement as an acceptable by the GOJ methodologies. E procurement is being mainstreamed for both open and limited tenders. <u>For limited tender methodology</u> registered contractors selected from the List published on the Contractor General website. Contractors invited based on their geographical location (parish based and/or nearest parish) in relation to the project location. Since October 2019, no emergency tenders were done.</p>
<p>RADA has in place a robust inspection and monitoring programme that ensures quality assurance for the work conducted by road contractors</p>	<p><u>RADA currently has three (3) tears approach to the inspection and monitoring:</u></p> <ul style="list-style-type: none"> <li>○ Engineers provide technical oversighting and monitoring for the farm road rehabilitation works done by the contractors. This also includes random quality assurance testing of materials used.</li> <li>○ Portfolio of the Director, Strategic Planning, Monitoring and Evaluation includes overseen overall implementation of contracts (timeline for completion, actual deliverables and stakeholder feedback), which feeds into the Senior Director, Strategic Planning, Performance and Project Management and Quality Assurance Committee for review</li> <li>○ RADA’s Internal Audit Departments ensures proper process management.</li> </ul>
<p>RADA's Strategic Business Plan is now aligned with the budget allocation in terms of amount and disbursement timing from the Ministry.</p>	<p>Strategic and corporate plans were aligned. Proposed budget 2020/2021 of \$1.5B included in the strategic plan and budget revised to \$525M allocation (reduction die to COVID19).</p>

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